



June 15, 2007

Indian Health Service
Rockville MD 20852

Dear Tribal Injury Prevention Coordinator:

The Indian Health Service Injury Prevention program received a \$1mil administrative increase for FY07. An administrative increase of 25% supplemental allowance for the Indian Health Service Tribal Injury Prevention Cooperative Agreement program (TIPCAP) will be available. This is an administrative supplemental to provide additional support to under funded activities of TIPCAP. This is within the HHS Grants policy guideline of a 25% supplemental increase. The 25% supplemental is only for direct funding cost of the total CA program budget. The time period for the supplemental request is Sept 15, 2007- Sept 15, 2008. No extensions will be granted for the supplemental request.

To request for the 25% supplemental increase, CA programs will need to complete and submit the following by **July 16, 2007**:

- Budget Narrative
- Workplan
- SF424 and sf424a

Key issues:

- Paper copies are acceptable (no Grants.gov)
- Email accepted with PDF copy (show authorized signatures)

Project directive for approved use of funding is targeted at three areas. The areas are high priority but an under funded need within the CA overall scope of work. Funding request must reflect your current scope of work. This supplemental funding is to support under funded activities. No new projects will be accepted at this time.

Directive is to address injury prevention evidence based strategies for motor vehicle related activities; other injury prevention best practice initiatives (home safety, intentional injuries) and travel support cost. Project work plans must reflect SMART objectives with impact and outcome measures.

Approved use of funding for the targeted areas:

- 1) Motor Vehicle related activities (occupant restraints, DWI countermeasures, helmet use) to include:
 - Support for motor vehicle occupant restraint initiatives, i.e., training supplies
 - Child passenger safety to purchase of child safety seats, i.e., shipping costs, storage space, supplies
 - Child Passenger Safety Technician training, i.e., travel, per diem, fees, supplies, instructor's fees
 - Seat Belt Observational survey needs, i.e., mileage to travel to sites for surveys, supplies (GPS units), binoculars
 - Purchase of bike helmets for on-going program
 - Pedestrian safety

Indian Health Service Injury Prevention Tribal Cooperative Agreement Program Supplemental Funding

2) Alaska and CA programs with a focus other than motor vehicle:

- Supplies for drowning prevention programs (PFDs)
- Fire Prevention, i.e., smoke alarms
- Helmets
- Training supplies for of current program objectives, i.e., intentional injuries, fall prevention, home safety, i.e., child, youth and elder safety

3) Travel support

- Travel associated with CA program direct services activities
- CA program presentations at conferences, i.e., regional or national/international meetings

All Cooperative Agreement Coordinators or Program Directors must have the IHS project officer's approval of the work plan.

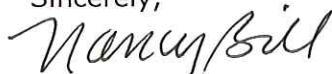
Please mail, email or FAX copy to:

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Rockville, MD 20852
(301) 443-2276 (direct wk)
(301) 443-9602 (fax)
EMAIL: frank.peratrovich@ihs.gov

Lastly, this supplemental is not a carry over. If you plan to request for carry over for the current year, you must complete a separate request.

Contact your assigned IHS project officer for technical assistance and review of work plan. For program questions contact Nancy Bill, Injury Prevention Program Manager at 301-443-0105. For guidance on supplemental application contact Frank Peratrovich at 301-443-2276.

Sincerely,



Nancy Bill, MPH, CHES
Injury Prevention Program Manager

XC: Frank Peratrovich, IHS HQE Grant Management Division
IHS Project Officer